



Auburn Vocational School District BOARD OF EDUCATION

Minutes of August 1, 2017

The August 1, 2017 regular board meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mr. Sedivy	
Mrs. Javins	Dr. Kolkowski	Mr. Walter	

Absent: Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky and Andrea Tracy

149-17 Approve Agenda and Amendment to HR Exhibit

A motion was made by Mr. Kent and seconded by Mr. Sedivy to approve the August 1, 2017 agenda and amendment to the HR exhibit.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

150-17 Approve Minutes of Regular Board Meeting on June 27, 2017

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the minutes of the June 27, 2017 Regular Board meeting

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at this meeting

Administrative Reports

- A. OSBA Capital Conference - November 12-14, 2017, **Notify Lori by Friday, August 11th**
- B. Staff In-Service Days – August 10 & 11, 2017
- C. Opening of School Year for Students – August 14, 2017
- D. Great Geauga County Fair – August 31 – September 4, 2017

Facilities Committee Report – *Mrs. Sherry Williamson – monthly update*

Student Achievement Report – *Mrs. Jean Brush – Monthly Update*

Legislative Report – *Mrs. Mary Javins – Monthly Update*

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending June 30, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#10)

No Action Required.

151-17 Approve Removal of Inventory

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the 00' GMC Safari Van be removed from inventory.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

152-17 Approve Transfers

A motion was made by Mr. Klima and seconded by Mr. Miller to approve the transfers from the General Fund effective July 1, 2017.

Fund	Amount	Purpose
Public School Support	\$35,000.00	Student trips for local, state and national contests
Employee Benefit Self Insurance	\$25,960.07	Healthcare Deductible
Capital Improvement	\$350,000.00	Capital Projects

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

153-17 Approve Change Funds

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the change funds for the 2017-2018 school year total of \$287.00.

Adult	\$150.00
Attendance/Main Office	\$80.00
Lunchroom	\$57.00
Total	\$287.00

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

154-17 Approve School Law Hotline Agreement

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve McGowan & Markling Co., L.P.A to enter into agreement with Auburn Career Center for the provision of legal services for school law hotline for the 2017-2018 school year. (See Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

155-17 Approve Human Resources

A motion was made by Mrs. Brush and seconded by Mrs. Javins to approve the following Personnel items: Amendments, New Employees, Renewals, Supplementals, Substitutes, Separations and Student Intern positions. (See Attachment Item #15)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

156-17 Approve School Resource Officer

A motion was made by Mrs. Javins and seconded by Mrs. Brush to approve Deputy Scott Sitz as the school resource officer for Auburn Career Center. The agreement between the Lake County Sheriff's Office and Auburn Career Center for the 2017-2018 school year would remain. Auburn's portion for the upcoming school year would be \$79,910.00.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

157-17 Approve to Abolish Board Policies

A motion was made by Mr. Miller and seconded by Mrs. Javins to abolish the following Auburn Vocational Board of Education policies:

5330.02 Procurement and use of Epinephrine Auto Injectors in Emergency Situations

5330.03 Procurement and use of Asthma Inhalers in Emergency Situations

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

158-17 Approve High School Teacher Handbook for 2017-2018 School Year

A motion was made by Mrs. Brush and seconded by Dr. Kolkowski to approve the High School Teacher Handbook for the 2017-2018 school year. (See Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

159-17 Approve Textbook for Teaching Professions Pathway

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the following textbook as part of the Teaching Professions Pathway program:

The Classroom Management
ISBN – 9780976423331 (textbook)

Wong, Harry K., Rosemary T. Wong, Sarah F. Jondahl, and Oretha F. Ferguson. *The Classroom Management Book*. Mountain View, CA: Harry K. Wong Publications, 2014. Print.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

160-17 Approve Practical Nursing 17-18 Evening Calendar

A motion was made by Mr. Kent and seconded by Dr. Culotta to approve the 2017-2018 evening nursing calendar. (See Attachment Item #20)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

161-17 Approve Practical Nursing Student Handbook

A motion was made by Mrs. Javins and seconded by Dr. Culotta to approve the practical nursing student handbook for the 2017-2018 evening program that begins in September. Changes are highlighted in yellow. (See Attachment Item #21)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

162-17 Approve Adult Workforce Education Teacher Handbook for 2017-2018

A motion was made by Dr. Culotta and seconded by Mr. Klima to approve the Adult Workforce Education teacher handbook for the 2017-2018 school year. Note any of the changes are highlighted to meet federal standards and/or board policies. (See Attachment Item #22)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

163-17 Executive Session

A motion was made by Mrs. Javins and seconded by Dr. Culotta to enter into executive session at 7:58 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the **purpose of considering** the appointment, employment, dismissal, **discipline**, promotion, demotion, or compensation **of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima,
Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 8:14 p.m.

164-17 Adjourn

A motion was made by Mr. Miller and seconded by Mrs. Brush to adjourn the meeting at 8:15 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima,
Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.



Attachment Item #10

Render Financial Reports

**Auburn Career Center
Cash Fund Balance Report
June 30, 2017**

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,427,067.11	\$ 178,151.25	\$ 9,384,592.22	\$ 1,238,006.93	\$ 8,967,006.39	\$ 4,844,652.94	\$ 99,103.76	\$ 4,745,549.18
002	Bond Retirement	\$ -	\$ 475,549.44	\$ 475,549.44	\$ -	\$ 475,549.44	\$ -	\$ -	\$ -
003	Permanent Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
004	Building	\$ 50,583.00	\$ 10,000.00	\$ 155,807.58	\$ (25.60)	\$ (26,554.10)	\$ 232,944.68	\$ -	\$ 232,944.68
006	Food Service	\$ 2,738.07	\$ 38,432.13	\$ 217,672.00	\$ 12,598.75	\$ 220,410.07	\$ 0.00	\$ -	\$ 0.00
009	USSF	\$ 10,196.82	\$ 25.00	\$ 10,437.00	\$ -	\$ 10,366.82	\$ 10,267.00	\$ -	\$ 10,267.00
011	Rotary	\$ 91,779.53	\$ 176.00	\$ 22,681.05	\$ 6,197.96	\$ 63,292.25	\$ 51,168.33	\$ -	\$ 51,168.33
012	Adult Education	\$ 136,667.16	\$ 80,481.95	\$ 1,617,892.88	\$ 146,933.46	\$ 1,660,321.03	\$ 94,239.01	\$ 19,266.51	\$ 74,972.50
014	Rotary Internal Service Fund	\$ 2,261.27	\$ 649.54	\$ 1,845.66	\$ -	\$ 1,764.44	\$ 2,342.49	\$ 1,500.00	\$ 842.49
018	Principal Fund	\$ 3,261.00	\$ 38,795.63	\$ 63,795.63	\$ 8,747.63	\$ 61,008.63	\$ 6,048.00	\$ 5,298.00	\$ 750.00
019	Trust Fund-Camp Discovery	\$ 431,938.70	\$ 2,201.81	\$ 24,686.86	\$ 30,127.75	\$ 132,724.12	\$ 323,901.44	\$ 2,000.00	\$ 321,901.44
022	District Agency	\$ 14,544.28	\$ -	\$ 42,975.80	\$ -	\$ 42,309.13	\$ 15,210.95	\$ 2,000.00	\$ 13,210.95
024	Employee Self Insurance Fund	\$ 11,544.05	\$ -	\$ 18,455.95	\$ 1,484.25	\$ 25,960.07	\$ 4,039.93	\$ -	\$ 4,039.93
70	Capital Projects	\$ -	\$ -	\$ 350,000.00	\$ 10,000.00	\$ 10,000.00	\$ 340,000.00	\$ 276.00	\$ -
200	Student Activity Fund	\$ 80,204.69	\$ 425.60	\$ 75,324.18	\$ 942.58	\$ 77,429.19	\$ 78,099.68	\$ -	\$ 77,823.68
451	Data Communication Fund	\$ -	\$ -	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ (0.00)
501	ABLE Literacy Fund	\$ 2,505.38	\$ 49,428.24	\$ 239,758.06	\$ 25,150.94	\$ 241,219.55	\$ 1,043.89	\$ 1,043.89	\$ (0.00)
524	VERP Secondary and Adult Fund	\$ -	\$ 105,034.83	\$ 329,046.55	\$ 96,434.65	\$ 326,293.65	\$ 2,752.90	\$ 2,752.90	\$ (0.00)
584	Drug Free Grant Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
590	Improving Teacher Quality	\$ -	\$ -	\$ 1,049.04	\$ -	\$ 1,049.04	\$ -	\$ -	\$ -
599	Miscellaneous Fed Grants (REAP)	\$ -	\$ 1,978.06	\$ 58,991.00	\$ (1,795.92)	\$ 58,991.00	\$ -	\$ -	\$ -
Grand Totals		\$ 5,265,291.06	\$ 981,329.48	\$ 13,092,360.90	\$ 1,575,003.38	\$ 12,350,940.72	\$ 6,006,711.24	\$ 473,241.06	\$ 5,533,470.18

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
6/30/17

B

Fund	Dec Description	FYTD Appropriated	Carryover Encumbrances	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,006,682.96	\$ 59,426.01	\$ 9,066,108.97	\$ 8,967,006.39	\$ 1,238,206.93	\$ 99,103.76	\$ (1.16)	100.00%
002	Bond Retirement	\$ 475,549.44	\$ -	\$ 475,549.44	\$ 475,549.44	\$ -	\$ -	\$ -	100.00%
003	Permanent Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
004	Construction	\$ (77,137.10)	\$ 50,583.00	\$ (26,554.10)	\$ (26,554.10)	\$ (25.60)	\$ -	\$ 0.00	0.00%
006	Lunchroom Fund	\$ 220,410.07	\$ -	\$ 220,410.07	\$ 220,410.07	\$ 12,598.75	\$ -	\$ 0.00	100.00%
009	Uniform School Supply Fund	\$ 10,366.82	\$ -	\$ 10,366.82	\$ 10,366.82	\$ -	\$ -	\$ -	0.00%
011	Customer Service Fund	\$ 63,292.25	\$ -	\$ 63,292.25	\$ 63,292.25	\$ 6,197.96	\$ -	\$ -	100.00%
012	Adult Education Fund	\$ 1,657,006.55	\$ 22,580.99	\$ 1,679,587.54	\$ 1,660,321.03	\$ 146,933.46	\$ 19,266.51	\$ 0.00	100.00%
014	Rotary Internal Service Fund	\$ 1,845.66	\$ 1,418.78	\$ 3,264.44	\$ 1,764.44	\$ -	\$ 1,500.00	\$ 0.00	100.00%
018	Principal Fund	\$ 63,795.63	\$ 2,511.00	\$ 66,306.63	\$ 61,008.63	\$ 8,747.63	\$ 5,298.00	\$ 0.00	100.00%
019	Other Grants	\$ 130,024.12	\$ 4,700.00	\$ 134,724.12	\$ 132,724.12	\$ 30,127.75	\$ 2,000.00	\$ -	0.00%
022	Scholarships	\$ 42,642.47	\$ 1,666.66	\$ 44,309.13	\$ 42,309.13	\$ -	\$ 2,000.00	\$ 0.00	100.00%
024	Employee Benefits	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 25,960.07	\$ 1,484.25	\$ -	\$ 4,039.93	86.53%
70	Capital Projects	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	100.00%
200	Student Activities	\$ 77,468.19	\$ 237.00	\$ 77,705.19	\$ 77,429.19	\$ 942.58	\$ 276.00	\$ -	100.00%
451	School Net Connectivity	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,800.00	\$ -	\$ -	\$ -	0.00%
501	ABLE Literacy Fund	\$ 239,758.06	\$ 2,505.38	\$ 242,263.44	\$ 241,219.55	\$ 25,150.94	\$ 1,043.89	\$ (0.00)	100.00%
524	VEPD Secondary and Adult	\$ 329,046.55	\$ -	\$ 329,046.55	\$ 326,293.65	\$ 96,434.65	\$ 2,752.90	\$ (0.00)	100.00%
590	Improving Teacher Quality	\$ 1,049.04	\$ -	\$ 1,049.04	\$ 1,049.04	\$ -	\$ -	\$ -	100.00%
599	REAP	\$ 58,991.00	\$ -	\$ 58,991.00	\$ 58,991.00	\$ (1,795.92)	\$ -	\$ -	0.00%
	Grand Total:	\$ 12,682,581.71	\$ 145,628.82	\$ 12,828,220.53	\$ 12,350,949.72	\$ 1,575,003.38	\$ 473,241.06	\$ 4,038.75	89.87%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable
This is an unaudited financial statement

Auburn Career Center
Monthly History Comparison-General Fund
6/30/2017

C

100%

	Monthly Comparison			Annual Comparison			Budget 2017 -		100%
	June FY15	June FY16	June FY17	Avg Chg	Actual 2015	Actual 2016	Estimate	Remain 2017	
Revenue									
Real Estate	\$ 5,398,396	\$ 4,612,462	\$ 5,125,485		\$ 4,618,415	\$ 5,398,396	\$ 4,481,187	\$ 4,481,187	0%
Commercial	\$ 399,421	\$ 880,675	\$ 418,446		\$ 750,712	\$ 399,421	\$ 880,675	\$ 880,675	0%
Tangible Personal (PU)	\$ -	\$ 412,393	\$ 419,558		\$ 368,464	\$ -	\$ 398,000	\$ 398,000	0%
Foundation	\$ 1,976,358	\$ 2,012,256	\$ 2,194,823		\$ 1,911,053	\$ 1,976,358	\$ 1,980,000	\$ 1,980,000	0%
PU Reimb	\$ -	\$ -	\$ -		\$ 4,359	\$ -	\$ -	\$ -	#DIV/0!
Homestead & Rollback	\$ 817,295	\$ 784,736	\$ 787,438		\$ 765,170	\$ 817,295	\$ 652,660	\$ 652,660	0%
Other	\$ 243,693	\$ 199,220	\$ 379,956		\$ 222,674	\$ 243,693	\$ 226,650	\$ 226,650	0%
Subtotal	\$ 8,835,163	\$ 8,901,742	\$ 9,325,706		\$ 8,640,847	\$ 8,835,163	\$ 8,619,172	\$ 8,619,172	0%
Expense									
Salaries	\$ 4,531,297	\$ 4,024,840	\$ 4,107,214	-4.6%	\$ 4,459,423	\$ 4,531,297	\$ 4,329,389	\$ 4,329,389	0%
Benefits	\$ 1,636,795	\$ 1,565,727	\$ 1,662,612	0.9%	\$ 1,640,421	\$ 1,636,795	\$ 1,747,135	\$ 1,747,135	0%
Services	\$ 1,506,175	\$ 1,191,991	\$ 1,221,824	-9.2%	\$ 1,222,975	\$ 1,506,175	\$ 1,495,581	\$ 1,495,581	0%
Supplies	\$ 470,293	\$ 406,676	\$ 416,225	-5.6%	\$ 481,936	\$ 470,293	\$ 514,145	\$ 514,145	0%
Equipment	\$ 262,034	\$ 153,859	\$ 295,409	25.4%	\$ 321,888	\$ 262,034	\$ 232,741	\$ 232,741	0%
Summer Projects	\$ -	\$ -	\$ 83,221	#DIV/0!	\$ -	\$ -	\$ 400,000	\$ 400,000	0%
Parking Lot	\$ -	\$ 348,532	\$ -		\$ -	\$ -	\$ 185,290	\$ 185,290	0%
Other	\$ 161,285	\$ 198,199	\$ 133,047	-5.0%	\$ 153,060	\$ 161,285	\$ 185,290	\$ 185,290	0%
Subtotal	\$ 8,567,879	\$ 7,889,824	\$ 7,919,552		\$ 8,279,703	\$ 8,567,879	\$ 8,904,281	\$ 8,904,281	0%
Revenue/Expense (Operating Balance)	\$267,284	\$1,011,918	\$ 1,406,155		\$361,144	\$267,284	(\$285,109)		
Other Uses									
Advances Returned	\$ 456,805	\$ 9,503	\$ 58,884		\$ 190,883	\$ 456,805	\$ 200,000		
Advances Out	\$ 9,503	\$ 58,884	\$ 40,575		\$ 565,000	\$ 9,503	\$ 100,000		
Transfers	\$ 905,906	\$ 644,792	\$ 1,006,878		\$ 907,500	\$ 905,906	\$ 75,000		
Subtotal	\$ (439,598)	\$ (576,405)	\$ (988,569)		\$ (151,617)	\$ (439,598)	\$ 225,000		
Beginning Cash	\$ 4,408,785	\$ 5,540,489	\$ 5,904,707		\$ 5,889,532	\$ 6,099,059	\$ 5,926,745		
Ending Cash	\$ 4,109,324	\$ 4,427,070	\$ 4,844,652		\$ 6,099,059	\$ 5,926,745	\$ 5,866,636		
Encumbrances	\$ 598,965	\$ 59,426	\$ 99,104		\$ 90,995	\$ 598,965	\$ 100,000		

Information taken from Form SM-2 as reported to ODE
This is an unaudited financial report.

Date: 07/03/2017
Time: 9:28 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 06/01/2017 AND 06/30/2017
ALL CHECKS SELECTED

Page: 1
(CHECKS)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
044641	B	12/13/2016	LAUNA TAYLOR	041271	VOID: 06/02/2017		25.00
045410	B	04/24/2017	KEVIN ESTRADA	041285	VOID: 06/20/2017		246.50
045601	W	05/30/2017	AUBURN CAREER CENTER	000499	VOID: 06/08/2017		115.00
045624	B	06/02/2017	DAVID WAMPLEMAN	041345	RECONCILED: 06/06/2017		1,230.00
045625	B	06/02/2017	DOMINIC BELFI	041348	RECONCILED: 06/19/2017		858.89
045626	B	06/02/2017	JUSTIN GRIFFITHS	041346	RECONCILED: 06/15/2017		596.70
045627	B	06/02/2017	ELAINE FLEMING	041301	RECONCILED: 06/05/2017		2,176.25
045628	B	06/02/2017	RACHEL LEROY/KENNEDY	041304	RECONCILED: 06/06/2017		2,176.25
045629	B	06/02/2017	TIERRA BEARD	041297	RECONCILED: 06/06/2017		2,176.25
045630	B	06/02/2017	SKY SMITH	041307	RECONCILED: 06/05/2017		2,376.25
045631	B	06/02/2017	XAVIER VERA	041309	VOID: 06/27/2017		398.25
045632	B	06/02/2017	JESSICA HENDERSON	041302	RECONCILED: 06/05/2017		2,376.25
045633	B	06/02/2017	ELEN KOLESZAR	041329	RECONCILED: 06/05/2017		2,376.25
045634	B	06/02/2017	BARBARA BREWER	041298	RECONCILED: 06/05/2017		1,651.25
045635	B	06/02/2017	NICKI DAVIS	041300	RECONCILED: 06/07/2017		2,376.25
045636	B	06/02/2017	IVANA TOMIC	041308			2,376.25
045637	B	06/02/2017	ANGELIA MCCLELLAN/LORENZO	041305	RECONCILED: 06/05/2017		25.00
045638	B	06/02/2017	LAUNA TAYLOR	041271	RECONCILED: 06/06/2017		100.00
045639	B	06/02/2017	LILLIAN DAY	041351	RECONCILED: 06/05/2017		74.97
045640	B	06/02/2017	ERICKA BECERRA	041350	RECONCILED: 06/12/2017		262,155.30
045641	C	06/06/2017	PAYROLL	999999	RECONCILED: 06/12/2017		27,172.04
045642	W	06/09/2017	STATE TEACHERS RETIREMENT	000480	RECONCILED: 06/12/2017		10,417.01
045643	W	06/09/2017	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED: 06/12/2017		630.00
045644	W	06/09/2017	ACT FINANCE	010857	RECONCILED: 06/15/2017		459.00
045645	W	06/09/2017	WEIDIG'S FLORAL	008204	RECONCILED: 06/19/2017		1,500.00
045646	W	06/09/2017	U S POSTAL SERVICE	007745	RECONCILED: 06/12/2017		153.00
045647	W	06/09/2017	CMRS-POC	040344	RECONCILED: 06/13/2017		20,052.73
045648	W	06/09/2017	PACIFIC TELEMANAGEMENT SERVICES	000925	RECONCILED: 06/13/2017		1,050.00
045649	W	06/09/2017	ILLUMINATING COMPANY	001227	RECONCILED: 06/16/2017		2,499.50
045650	W	06/09/2017	EDUCATIONAL MANAGEMENT SERVICES INC	041340	RECONCILED: 06/12/2017		250.00
045651	W	06/09/2017	WASSERSTROM COMPANY	012277	RECONCILED: 06/14/2017		217.97
045652	W	06/09/2017	DUBICK FUTURE & SUPPLY, INC.	040274	RECONCILED: 06/12/2017		119.95
045653	W	06/09/2017	NORTH MADISON MINI STORAGE INC	002012	RECONCILED: 06/15/2017		997.16
045654	W	06/09/2017	COPE EQUIPMENT	001065	RECONCILED: 06/12/2017		154.69
045655	W	06/09/2017	WESTERN RESERVE OFFICE SUPPLY	000171	RECONCILED: 06/13/2017		478.50
045656	W	06/09/2017	AT&T	012522	RECONCILED: 06/14/2017		8,659.50
045657	W	06/09/2017	JUSTINS	041337	RECONCILED: 06/14/2017		63,000.00
045658	W	06/09/2017	FUTURE POS OHIO, INC	000619			495.00
045659	W	06/09/2017	ORNAMENTAL PRODUCTS	012620	RECONCILED: 06/12/2017		1,250.00
045660	W	06/09/2017	TOOL AND SUPPLY	012341	RECONCILED: 06/12/2017		226.00
045661	W	06/09/2017	SQUIRE PATTON BOGGS LLP	001116	RECONCILED: 06/19/2017		893.40
045662	W	06/09/2017	FAIRPORT HARBOR EXEMPTED	000215	RECONCILED: 06/13/2017		1,047.96
045663	W	06/09/2017	VILLAGE SCHOOL DISTRICT	001435	RECONCILED: 06/14/2017		
			CITY OF P'VILLE UTIL.				
			LAKE COUNTY DEPARTMENT				
			OF UTILITIES				

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045664	W	06/09/2017	TOTAL QUALITY TESTING INC	040323	RECONCILED:06/13/2017		1,125.00
045665	W	06/09/2017	NFL HEALTHCAREER ASSOC. CE DEPARTMENT	011819	RECONCILED:06/12/2017		580.00
045666	W	06/09/2017	CAEP	011256	RECONCILED:06/13/2017		50.00
045667	W	06/09/2017	IRON MOUNTAIN INC	011058	RECONCILED:06/16/2017		94.94
045668	W	06/09/2017	CHAGRIN VALLEY AUTO PARTS	000240	RECONCILED:06/13/2017		97.54
045669	W	06/09/2017	ORWELL NATURAL GAS	012805	RECONCILED:06/13/2017		71.95
045670	W	06/09/2017	AT&T	000171	RECONCILED:06/14/2017		1,372.71
045671	W	06/09/2017	POCKET NURSE ENTERPRISES, INC.	010331	RECONCILED:06/12/2017		687.48
045672	W	06/09/2017	SECURE CARE HEALTH SYSTEMS, INC	041172	RECONCILED:06/13/2017		727.08
045673	W	06/09/2017	JOHNSTONE SUPPLY	013078	RECONCILED:06/13/2017		477.39
045674	W	06/09/2017	LAKELAND COMMUNITY COLLEGE	005989	RECONCILED:06/15/2017		2,680.00
045675	W	06/09/2017	SCAFECO SCAFFOLDING INC	008444	RECONCILED:06/12/2017		523.50
045676	W	06/09/2017	DEMILTA SAND & GRAVEL, INC	007602	RECONCILED:06/13/2017		1,065.00
045677	W	06/09/2017	NEOLA, INC.	011092	RECONCILED:06/14/2017		1,294.00
045678	W	06/09/2017	R.E. MICHEL COMPANY INC	012295	RECONCILED:06/12/2017		27.19
045679	W	06/09/2017	AIRE SERV OF MENTOR	041143	RECONCILED:06/12/2017		5,862.00
045680	W	06/09/2017	ASAP SANITARY SERVICES	041115	RECONCILED:06/13/2017		79.00
045681	W	06/09/2017	APOLLO SUPPLY COMPANY	011556	RECONCILED:06/12/2017		1,186.00
045682	W	06/09/2017	LAKE ERIE LAWN & GARDEN	041294	RECONCILED:06/19/2017		1,142.91
045683	W	06/09/2017	AUBURN CAREER CENTER	000499	RECONCILED:06/12/2017		1,067.49
045684	W	06/09/2017	MARS ELECTRIC CO.	001230	RECONCILED:06/13/2017		139.83
045685	W	06/09/2017	BUCKEYE EDUCATIONAL SYSTEMS INC	000746	RECONCILED:06/20/2017		600.00
045686	W	06/09/2017	VIVIANI FAMILY LIMITED PARTNERSHIP	011774	RECONCILED:06/13/2017		1,400.90
045687	W	06/09/2017	MENTOR LUMBER & SUPPLY CO	000834	RECONCILED:06/13/2017		1,643.79
045688	W	06/09/2017	COMDOC INC.	008170	RECONCILED:06/12/2017		2,623.99
045689	W	06/09/2017	WEK BANK	010639	RECONCILED:06/12/2017		68.99
045690	W	06/09/2017	DRUG FREE CLUBS OF AMERICA	040969	RECONCILED:06/12/2017		7,504.00
045691	W	06/09/2017	NATIONAL INST. FOR METALWORKING SKILLS	008763	RECONCILED:06/16/2017		440.00
045692	W	06/09/2017	GAZETTE NEWSPAPERS	011455	RECONCILED:06/12/2017		125.00
045693	W	06/09/2017	SCREENVISION DIRECT	040250	RECONCILED:06/13/2017		816.00
045694	W	06/09/2017	PODOJIL CONSULTING & PROFESSIONAL SERVICES	041197	RECONCILED:06/19/2017		1,499.96
045695	W	06/09/2017	PEARSON EDUCATION	011383	RECONCILED:06/12/2017		610.98
045696	W	06/14/2017	SHOP SUPPLY & TOOL CO., INC.	007258	RECONCILED:06/14/2017		4,641.38
045697	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/14/2017		539.97
045698	W	06/14/2017	WEATHERPROOFING TECHNOLOGY	040772	RECONCILED:06/19/2017		4,600.00
045699	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/14/2017		44.76
045700	W	06/14/2017	SHOP SUPPLY & TOOL CO., INC.	007258	RECONCILED:06/16/2017		98.25
045701	W	06/14/2017	REVERSIDE LOCAL SCHOOLS	000214	RECONCILED:06/16/2017		3,433.50
045702	W	06/14/2017	SHOP SUPPLY & TOOL CO., INC.	007258	RECONCILED:06/14/2017		372.20
045703	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/27/2017		1,609.31
045704	W	06/14/2017	PERRY SCHOOL DISTRICT	001074	RECONCILED:06/27/2017		884.80
045705	W	06/14/2017	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:06/15/2017		5,127.82
045706	W	06/14/2017	SAW'S CLUB	008469	RECONCILED:06/19/2017		362.83
045707	W	06/14/2017	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:06/15/2017		1,646.96

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045708	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/14/2017		191.74
045709	W	06/14/2017	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:06/19/2017		1,771.10
045710	W	06/14/2017	MEDIA NEWS - 21CM ADVERTISING	000414	RECONCILED:06/21/2017		4,800.00
045711	W	06/14/2017	CRILE ROAD HARDWARE	000551	RECONCILED:06/16/2017		232.22
045712	W	06/14/2017	AUBURN CAREER CENTER	000499	RECONCILED:06/15/2017		1,090.00
045713	W	06/14/2017	MAJOR WASTE DISPOSAL	000570	RECONCILED:06/15/2017		150.00
045714	W	06/14/2017	SERVICES, INC	002108	RECONCILED:06/20/2017		112.91
045715	W	06/14/2017	UNITED PARCEL SERVICE	011210	RECONCILED:06/20/2017		654.50
045716	W	06/14/2017	GENERAL PEST CONTROL CO.	010328	RECONCILED:06/19/2017		227.98
045717	W	06/14/2017	ENVISTON ED PLUS, LLC	040714	RECONCILED:06/28/2017		117.00
045718	W	06/14/2017	HALIRICH INC.	041213	RECONCILED:06/20/2017		357.00
045719	W	06/14/2017	SHOP SUPPLY & TOOL CO., INC.	007258	RECONCILED:06/20/2017		5,600.00
045720	W	06/14/2017	YARDMASTER INC.	008148	RECONCILED:06/15/2017		909.38
045721	W	06/14/2017	PMF RENTAL	041084	RECONCILED:06/16/2017		840.00
045722	W	06/14/2017	GCA SERVICES GROUP	041167	RECONCILED:06/16/2017		15,760.08
045723	W	06/14/2017	TYCO INTEGRATED SECURITY LLC	040669	RECONCILED:06/16/2017		2,029.02
045724	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/14/2017		482.68
045725	W	06/14/2017	GREAT COURSES	040901	RECONCILED:06/22/2017		294.90
045726	W	06/14/2017	DENNIS C HARVEY	041173	RECONCILED:06/29/2017		28.10
045727	W	06/14/2017	ACTIVE PLUMBING SUPPLY CO.	000304	RECONCILED:06/15/2017		1,087.78
045728	W	06/14/2017	TIME WARNER CABLE - NORTHEAST	013042	RECONCILED:06/19/2017		399.00
045729	W	06/14/2017	LOWE'S COMPANIES, INC.	011038	RECONCILED:06/20/2017		421.52
045730	W	06/14/2017	ROLL OFF INC.	011290	RECONCILED:06/19/2017		410.00
045731	W	06/14/2017	HUNTINGTON NATIONAL BANK	010092	RECONCILED:06/14/2017		1,372.00
045732	W	06/14/2017	PENNCARE	008957	RECONCILED:06/21/2017		640.00
045733	W	06/14/2017	LAKE COUNTY EDUCATIONAL	000134	RECONCILED:06/14/2017		65.00
045734	W	06/14/2017	SHELL	041338	RECONCILED:06/19/2017		268.38
045735	W	06/14/2017	CHARDON LOCAL SCHOOL DISTRICT	002059	RECONCILED:06/19/2017		6,215.35
045736	W	06/14/2017	AGM, LLC	041355	RECONCILED:06/20/2017		10,000.00
045737	W	06/14/2017	LAKE CTY DEPT OF JOB & FAMILY	013530	RECONCILED:06/19/2017		95.38
045738	W	06/14/2017	AT&T	000171	RECONCILED:06/19/2017		1,014.44
045739	W	06/14/2017	DOROTHY BENTLEY	040188	RECONCILED:06/15/2017		38.27
045740	W	06/14/2017	AMT RYAN	041013	RECONCILED:06/15/2017		13.38
045741	W	06/14/2017	DAVID P RICHARDS	007918	RECONCILED:06/15/2017		116.43
045742	W	06/14/2017	SHERY WILLIAMSON	040795	RECONCILED:06/15/2017		177.62
045743	W	06/14/2017	MICHAEL FEARING	041343	RECONCILED:06/15/2017		200.32
045744	W	06/14/2017	BRUCE CLINE	013782	RECONCILED:06/15/2017		177.62
045745	W	06/14/2017	AMIE IRVING	041347	RECONCILED:06/15/2017		139.10
045746	W	06/14/2017	JEFF SLAVOVSKY	013632	RECONCILED:06/15/2017		161.57
045747	W	06/14/2017	LUCINDA YOO	014013	RECONCILED:06/15/2017		74.90
045748	W	06/14/2017	MARY ANN KERWOOD	001517	RECONCILED:06/15/2017		289.80
045749	W	06/14/2017	CHARLES KERWOOD	013755	RECONCILED:06/15/2017		195.98
045750	W	06/14/2017	CAROL BRAFFORD	041142	RECONCILED:06/15/2017		164.78
045751	W	06/14/2017	JOYCE DICK	041353	RECONCILED:06/15/2017		74.47
045752	W	06/14/2017	DIANE MARJENIN	012755	RECONCILED:06/15/2017		91.59
045753	W	06/14/2017	SANDY RANCK	014011	RECONCILED:06/15/2017		173.56
045754	W	06/14/2017	MICHELLE RODEWALD	011544	RECONCILED:06/15/2017		215.39

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045755	W	06/14/2017	JANESE ISHEE	010194	RECONCILED:06/15/2017		235.40
045756	W	06/14/2017	SALMAN PIRAZADA	040649	RECONCILED:06/15/2017		230.05
045757	W	06/14/2017	WAYNE REED	012378	RECONCILED:06/15/2017		85.07
045758	W	06/14/2017	PEARSON VUE	011450	RECONCILED:06/15/2017		2,350.00
045759	W	06/14/2017	CDW GOVERNMENT	011547	RECONCILED:06/15/2017		544.97
045760	W	06/14/2017	MSC PEARSON, INC	012139	RECONCILED:06/15/2017		655.38
045761	W	06/14/2017	MSC INDUSTRIAL SUPPLY CO. INC.	007489	RECONCILED:06/15/2017		1,516.99
045762	W	06/14/2017	BORDEN DAIRY COMPANY	000154	RECONCILED:06/15/2017		271.02
045763	W	06/14/2017	ELSEVIER	011447	RECONCILED:06/15/2017		8,742.81
045764	W	06/14/2017	COMMONWEALTH LUMBER	041122	RECONCILED:06/15/2017		229.75
045765	C	06/16/2017	PAYROLL	999999	RECONCILED:06/27/2017		225,634.77
045766	W	06/23/2017	STATE TEACHERS RETIREMENT	000480	RECONCILED:06/26/2017		25,321.95
045767	W	06/23/2017	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED:06/26/2017		9,843.74
045768	W	06/20/2017	HOME DEPOT CREDIT SERVICES DEPT 32-2502458767	010207	RECONCILED:06/21/2017		9,039.17
045769	W	06/20/2017	PODOLIT CONSULTING & PROFESSIONAL SERVICES	041197	RECONCILED:06/26/2017		3,910.61
045770	W	06/20/2017	E GROUP	040037	RECONCILED:06/26/2017		50.00
045771	W	06/20/2017	POCKET NURSE ENTERPRISES, INC.	010331	RECONCILED:06/22/2017		1,765.90
045772	W	06/20/2017	SAM LANDSCAPING INC	013502	RECONCILED:06/23/2017		500.00
045773	W	06/20/2017	LOREIN CTY COMMUNITY COLLEGE BUSINESS OFFICE - CC217	013647	RECONCILED:06/28/2017		320.50
045774	W	06/20/2017	LAKE COUNTY EDUCATIONAL SERVICE CENTER	000134	RECONCILED:06/20/2017		59.97
045775	W	06/20/2017	EAGLE ADVERTISING LLC	041354	RECONCILED:06/23/2017		1,116.00
045776	W	06/20/2017	CINTAS CORPORATION LOCATION 259-T90	000532	RECONCILED:06/29/2017		705.93
045777	W	06/20/2017	UH GEAUGA MEDICAL CENTER	007298	RECONCILED:06/26/2017		115.00
045778	W	06/20/2017	MEDIA NEWS - 21CM ADVERTISING	000414	RECONCILED:06/26/2017		405.05
045779	W	06/20/2017	MCGRAW-HILL SCHOOL EDUC	001526	RECONCILED:06/26/2017		757.04
045780	W	06/20/2017	HOLDINGS, LLC	040632	RECONCILED:06/26/2017		3,869.90
045781	W	06/20/2017	HANDY MAN INSULATION CO.	012295	RECONCILED:06/27/2017		150.06
045782	W	06/20/2017	R. E. MICHEL COMPANY INC	000631	RECONCILED:06/30/2017		562.43
045783	W	06/20/2017	PREMIER PAINT	001141	RECONCILED:06/23/2017		177.73
045784	W	06/20/2017	TECHNOLOGIES, INC.	010610	RECONCILED:06/23/2017		132.11
045785	W	06/20/2017	FIRST COMMUNICATIONS LLC	040813	RECONCILED:06/26/2017		6,108.85
045786	W	06/20/2017	O'REILLY AUTOMOTIVE, INC	001931	RECONCILED:06/22/2017		78.00
045787	W	06/20/2017	STIVERS SECURITY SYSTEMS INC	010331	RECONCILED:06/22/2017		318.78
045788	W	06/20/2017	POCKET NURSE ENTERPRISES, INC.	000328	RECONCILED:06/22/2017		1,348.58
045789	W	06/20/2017	HOGHTON MIEFLIN	012253	RECONCILED:06/22/2017		56,886.87
045790	W	06/20/2017	HARGOURT PUBL CO.	010043	RECONCILED:06/23/2017		41.00
045791	W	06/20/2017	MCGOWN & MARKLING CO., L.P.A CARRIE MCYICKER	012964	RECONCILED:06/21/2017		113.53
045792	W	06/20/2017	A CAROL BRAFFORD	041142	RECONCILED:06/21/2017		117.70
045793	W	06/20/2017	DIANE MARJENIN	012755	RECONCILED:06/21/2017		21.40
045794	W	06/20/2017	DAWN BUBONIC	012967	RECONCILED:06/21/2017		42.80
045795	W	06/20/2017	A JAMES D BROWN	000037	RECONCILED:06/21/2017		599.47

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045796	W	06/20/2017	JENNIFER SIMER	041330	VOID: 06/20/2017		55.85
045797	W	06/20/2017	CHARLES KERWOOD	013755	RECONCILED: 06/21/2017		115.00
045798	W	06/20/2017	ADVANCED GAS & WELDING	013407	RECONCILED: 06/21/2017		4,717.75
045799	B	06/21/2017	SOLUTIONS LLC	041318	RECONCILED: 06/22/2017		2,376.25
045800	B	06/21/2017	BREONA PRINCE	041357	RECONCILED: 06/23/2017		2,176.25
045801	B	06/21/2017	MISTY LEFORT	041356	RECONCILED: 06/23/2017		2,176.25
045802	B	06/21/2017	NADINE STEELE	041303	RECONCILED: 06/23/2017		2,292.92
045803	B	06/21/2017	ALICIA KENNEDY	041358	RECONCILED: 06/23/2017		2,176.25
045804	B	06/21/2017	LOUREN MELVIN	041359	RECONCILED: 06/23/2017		1,801.25
045805	B	06/21/2017	TAYNA JENKIN	041360	RECONCILED: 06/26/2017		2,376.25
045806	B	06/21/2017	ALYSSA HERGENROEDER	041361	RECONCILED: 06/26/2017		2,376.25
045807	B	06/21/2017	POLLY JONES	041363	RECONCILED: 06/30/2017		150.00
045808	B	06/21/2017	DORSET TOWNSHIP	041364	RECONCILED: 06/30/2017		150.00
045809	B	06/21/2017	DORSET TOWNSHIP	041365	RECONCILED: 06/30/2017		150.00
045810	B	06/21/2017	XAVIER VERA	041309	RECONCILED: 06/23/2017		398.25
045811	W	06/21/2017	BUCKEYE EDUCATIONAL SYSTEMS INC	000746	RECONCILED: 06/23/2017		236.00
045812	W	06/21/2017	NATIONAL INST. FOR METALWORKING SKILLS	008763	RECONCILED: 06/29/2017		385.00
045813	W	06/21/2017	TRACOM	041344			674.94
045814	W	06/21/2017	KARLOVEC MEDIA GROUP	000164			550.00
045815	W	06/21/2017	ATER	000171	RECONCILED: 06/27/2017		134.01
045816	W	06/21/2017	SCREENVISION DIRECT	040250			432.00
045817	W	06/21/2017	EDUCATIONAL FUNDING GROUP	013403	RECONCILED: 06/27/2017		2,800.00
906097	M	06/08/2017	SERS	900926			1,151.01
906237	M	06/21/2017	MEMO ONLY	900926			1,334.32
976246	M	06/09/2017	MEMO ONLY	900663			3,772.95
976247	M	06/09/2017	BANK ONE/MEMO/MEDICARE	900663			23.25
976248	M	06/09/2017	BANK ONE/MEMO/FICA	900950			1,179.73
976257	M	06/01/2017	Workers Comp	999992			177.10
976258	M	06/01/2017	FLEX SAVE				
			MZ: 04 2W 8317				
976283	M	06/23/2017	LAKE COUNTY SCHOOLS COUNCIL	999938			90,877.68
976284	M	06/23/2017	BANK ONE/MEMO/MEDICARE	900663			3,227.90
976285	M	06/23/2017	BANK ONE/MEMO/FICA	900663			23.25
990748	T	06/20/2017	Workers Comp	900950			1,015.42
990749	T	06/20/2017	AUBURN CAREER CENTER	000439	RECONCILED: 06/27/2017		541,794.35
990750	M	06/28/2017	AUBURN CAREER CENTER	000499	RECONCILED: 06/27/2017		40,574.69
			MEDICAL MUTUAL OF OHIO	999994			1,484.25
			MEMO ONLY				
V VOIDED CHECKS				5	CHECK TOTALS		840.60
R RECONCILED CHECKS				178	CHECK TOTALS		1,433,586.88
W WARRANT CHECKS				164	CHECK TOTALS		411,154.11
M MEMO CHECKS				11	CHECK TOTALS		104,266.86
B REFUND CHECKS				31	CHECK TOTALS		42,321.23
I INVESTMENT CHECKS				0	CHECK TOTALS		0.00
T TRANSFER CHECKS				2	CHECK TOTALS		582,369.04
D DISTRIBUTION CHECKS				0	CHECK TOTALS		0.00

Date: 07/03/2017
Time: 9:28 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 06/01/2017 AND 06/30/2017
ALL CHECKS SELECTED

Page: 6
(CHECKY)

CHECK	TYPE	DATE	VENDOR	CHECK TOTALS	VENDOR STATUS/DATE	BANK CODE	CHECK AMOUNT
C	PAYROLL CHECKS			2			
	MISSING CHECKS			0			
**	TOTAL CHECKS (LESS VOIDED)			205	** TOTAL NET		1,627,060.71
***	TOTAL CHECKS WRITTEN			210	*** GRAND TOTALS		1,627,901.31

Auburn Career Center Bank Reconciliation <u>June 30, 2017</u>		E
Huntington Checking	\$	107,728.08
Huntington (Main Depository)	\$	3,094,862.01
Dollar Bank - Main Depository	\$	487,918.39
O/S checks - a/p	\$	(89,691.72)
O/S checks - p/r	\$	(226.62)
Payroll Accum (O/S)-Checks NI	\$	-
Deposit in Transit	\$	-
Petty Cash	\$	400.00
Change Funds	\$	287.00
Net Operating Check + Cash		3,601,277.14
Health Care Deductible Pool - Huntington	\$	4,039.93
UBS Financial	\$	1,560,216.20
Star Ohio	\$	95,565.11
Fifth - Third Construction Investment - Interest Only	\$	1,864.67
Net Available Cash	\$	5,262,963.05
Investments:		
Marketable Gov't Bonds	\$	-
Non-Marketable CD's/ (CDARS)		\$743,748.19
Total Investments	\$	743,748.19
Balance per bank	\$	6,006,711.24
Balance per books	\$	6,006,711.24
	\$	-

Investments Report		F	
Institution	Maturity Date	Date Placed	Amount
First Merit CD	7/3/2017	1/4/2016	\$ 500,000.00
Tri State CDARS	8/10/2017	8/10/2015	\$ 243,748.19
			\$743,748.19

Programs		Receivable 2017																																																																							
		FY17		FY16		FY15		FY14		FY13		FY12																																																													
Patient Centered Care (Nursing)		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp																																																												
STNA	\$	297,811	\$	368,306	\$	296,180	\$	300,810	\$	321,553	\$	644,468	\$	423,606	\$	564,113	\$	460,761	\$	615,629	\$	448,363	\$	226,926	\$	936,196																																															
EMT Basic	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-																																															
EMT Paramedic	\$	32,021	\$	44,501	\$	63,453	\$	32,321	\$	35,475	\$	29,427	\$	40,429	\$	78,437	\$	92,139	\$	27,781	\$	19,519	\$	19,032	\$	8,803	\$	21,393	\$	13,477																																											
Cont.	\$	161,656	\$	133,228	\$	114,346	\$	161,656	\$	126,035	\$	107,532	\$	50,172	\$	72,722	\$	51,916	\$	50,170	\$	48,779	\$	50	\$	6,041	\$	17,423	\$	17,423																																											
Adult Education (Nth Programs)	\$	1,019	\$	-	\$	-	\$	1,019	\$	2,006	\$	7,283	\$	12,080	\$	37,290	\$	36,896	\$	48,706	\$	128,563	\$	19,665	\$	19,665	\$	12,014	\$	12,014																																											
Customer	\$	38,069	\$	601	\$	3,735	\$	38,069	\$	20,770	\$	2,230	\$	30,329	\$	27,138	\$	126,463	\$	6,300	\$	110,506	\$	19,554	\$	19,554	\$	11,162	\$	11,162																																											
HVAC Refrigeration	\$	173,200	\$	190,340	\$	67,147	\$	173,201	\$	61,585	\$	134,209	\$	33,762	\$	154,146	\$	34,581	\$	119,776	\$	68,007	\$	68,754	\$	37,623	\$	37,623	\$	37,623																																											
Auto Body	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16,693	\$	-	\$	-	\$	-	\$	130	\$	187	\$	-	\$	-	\$	-	\$	-																																											
Ground Transportation Maintenance (Auto Tech)	\$	69,027	\$	80,790	\$	49,795	\$	69,027	\$	35,629	\$	50,242	\$	40,292	\$	75,916	\$	36,684	\$	39,788	\$	40,687	\$	50,962	\$	26,959	\$	26,959	\$	26,959																																											
DC and AC Electronic Circuits (Electrical)	\$	3,459	\$	14,218	\$	964	\$	3,459	\$	39,074	\$	18,662	\$	27,423	\$	14,864	\$	28,523	\$	5,488	\$	5,488	\$	-	\$	-	\$	-	\$	-																																											
Manufacturing Operations (Industrial Maint)	\$	75,085	\$	43,835	\$	34,345	\$	75,085	\$	24,918	\$	43,781	\$	5,538	\$	29,837	\$	620	\$	9,230	\$	527	\$	-	\$	-	\$	-	\$	-																																											
Structural Systems (Facilities Management & Bldg Tech)	\$	32,194	\$	55,734	\$	33,240	\$	32,194	\$	15,795	\$	32,427	\$	26,736	\$	41,100	\$	26,632	\$	14,027	\$	18,973	\$	-	\$	-	\$	-	\$	-																																											
Manufacturing Capstone (Machine Trades)	\$	81,854	\$	124,560	\$	30,438	\$	82,323	\$	19,644	\$	102,384	\$	21,240	\$	94,815	\$	7,188	\$	35,164	\$	2,033	\$	11,567	\$	1,777	\$	1,777	\$	1,777																																											
Gen Metal Arc Welding	\$	154,057	\$	98,230	\$	106,090	\$	154,057	\$	77,866	\$	99,047	\$	76,369	\$	139,692	\$	69,736	\$	69,518	\$	53,918	\$	20,493	\$	17,391	\$	17,391	\$	17,391																																											
Peripherals I	\$	62,333	\$	97,123	\$	98,973	\$	64,391	\$	41,293	\$	77,077	\$	57,407	\$	58,422	\$	40,843	\$	33,965	\$	20,661	\$	37,377	\$	48,668	\$	48,668	\$	48,668																																											
Tool/Drawing Training	\$	(820)	\$	323	\$	500	\$	20,577	\$	13,473	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-																																											
Total	\$	1,180,965	\$	1,276,946	\$	907,895	\$	1,208,188	\$	835,159	\$	1,385,692	\$	884,366	\$	1,373,632	\$	959,454	\$	1,143,973	\$	1,000,021	\$	829,499	\$	656,002	\$	(126,508)																																													
Program Profit/Loss				369,051				373,029				502,326																																																													
Assessment	\$	5,799	\$	7,336	\$	7,821	\$	7,098	\$	8,471	\$	54,333	\$	145,379	\$	96,968	\$	230,434	\$	108,146	\$	233,447	\$	88,455	\$	222,301	\$		\$																																												
Lifeline Learning/CEU	\$	9,041	\$	11,071	\$	141,872	\$	9,047	\$	113,495	\$	10,757	\$	100,832	\$	8,180	\$	99,846	\$	4,996	\$	76,840	\$	3,350	\$	65,135	\$		\$																																												
Adult Resale Uniform Supplies	\$	-	\$	-	\$	-	\$	-	\$	-	\$	16	\$	15,010	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$		\$																																												
One Stop	\$	39,087	\$	54,538	\$	36,794	\$	42,665	\$	31,636	\$	34,340	\$	33,070	\$	32,736	\$	37,537	\$	35,387	\$	34,772	\$	46,490	\$	41,121	\$		\$																																												
Total	\$	53,927	\$	72,945	\$	186,487	\$	58,810	\$	153,601	\$	99,446	\$	294,291	\$	137,883	\$	367,817	\$	148,529	\$	345,080	\$	138,255	\$	328,557	\$	(196,551)	\$	(196,551)																																											
ABLE Profit/Loss				(113,542)				(94,791)				(194,845)																																																													
Front Office														FY17										FY16										FY15										FY14										FY13										FY12									
														Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp																																
Revenue														\$	274,135	\$	258,002	\$	410,246	\$	275,408	\$	434,447	\$	300,207	\$	316,424	\$	291,240	\$	288,117	\$	256,274	\$	325,400	\$	267,228	\$	317,906	\$																																	
Salaries/Benefits														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
Services														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
Supplies														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
Equipment														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
Miscellaneous														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
Total														\$	275,409	\$	258,002	\$	565,339	\$	275,408	\$	619,978	\$	300,207	\$	424,834	\$	291,240	\$	349,653	\$	256,274	\$	454,897	\$	267,228	\$	481,465	\$		\$																															
Front Office Over/Under																																																																									
All Adult Workforce																																																																									
PTTD Advances Returned																																																																									
NWE Long Term Loan Balance Owed to Gen Fund																																																																									
														\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$																																	
														\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000	\$	1,135,000																														



Attachment Item #14

- Approve School Law
Hotline Agreement

2017-2018 SCHOOL YEAR SCHOOL LAW HOTLINESM AGREEMENT

The law firm of McGown & Markling Co., L.P.A. ("Firm") is dedicated to the common good of Ohio's education community. The Firm believes that all educational institutions and their officials should be provided with adequate school law representation. The Firm honors this professional commitment through its exclusive *School Law Hotline*SM, which offers all eligible Ohio educational institutions with five hours of pro bono legal services per school year. For the 2017-2018 school year alone, the Firm is offering over 5,000 pro bono hours to eligible educational institutions, which amounts to over \$1 million worth of legal services offered to Ohio's education community. The *School Law Hotline*SM is a registered service mark held by the Firm. More information regarding the *School Law Hotline*SM can be found at www.schoolawhotline.com.

The **Auburn Career Center** ("Educational Institution") and Firm enter into this Agreement for the provision of legal services as outlined below for the 2017-2018 school year (i.e., July 1, 2017, through June 30, 2018). This Agreement is at-will and may be terminated by either party at any time.

SCOPE OF ENGAGEMENT

I. Eligible Educational Institution: Every educational institution that does not have a conflict with the Firm or any client of the Firm, as determined by the Firm, is eligible to participate in the *School Law Hotline*SM.

II. Attorney-Client Relationship:

An attorney-client relationship exists on a matter-by-matter basis only within the applicable constraints set forth within the Ohio Rules of Professional Conduct. An attorney-client relationship between the Educational Institution and Firm exists for those matters wherein the Firm actually provides legal services for the Educational Institution. In other words, no attorney-client relationship exists if no legal services are provided in any matter. Moreover, the attorney-client relationship only exists with respect to those matters wherein legal services are actually provided to the Educational Institution by the Firm.

III. School Law Hotline Hours:

- A. The Firm shall provide the Educational Institution with five (5) pro bono hours of legal services for the 2017-2018 school year.
- B. Any additional hours billed beyond the five (5) pro bono hours referenced above for the 2017-2018 school year, shall be billed at a blended hourly rate of \$250 as compared to the Firm's regular rates of up to \$350 per hour which may be billed to the Firm's non-*School Law Hotline*SM clients. These hours may be used for any purpose including, but not limited to, special education, pupil services, school finance, governance, labor and employment, collective bargaining, in-services, and general matters.

C. Expenses

- a. In addition to the above hourly rate, the Firm shall charge for items incidental to the performance of our legal services, such as photocopying, messengers, travel expenses at IRS rates, postage, specialized computer applications, and filing fees. These charges shall be itemized on the Firm's invoices. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, and consultants) shall be the responsibility of, and billed directly to, the Educational Institution.
- b. Travel Time
 - 1) If the Firm believes that the presence of a Firm attorney at the Educational Institution Office is required in order to provide legal services on a matter, the time traveled to and from the Educational Institution Office shall not be billed to the Educational Institution. Only travel expenses at IRS rates shall be billed.
 - 2) If the Firm believes that the presence of a Firm attorney at the Educational Institution Office is not required in order to provide legal services on a matter and the Educational Institution nonetheless requests the attendance of an attorney, the time traveled to and from the Educational Institution Office shall be billed to the Educational Institution, as well as travel expenses at IRS rates.

D. Hotline questions shall be directed to the Firm by the Superintendent/CEO, Treasurer/CFO, Board Members, and/or designees only, thereby preserving the attorney-client relationship between the Firm and the Educational Institution.

E. **Nothing in this agreement limits the ability of the Educational Institution to obtain legal services from additional law firms.**

THE AUBURN CAREER CENTER BOARD OF EDUCATION:

By: _____
Erik L. Walter, President Date

By: _____
Dr. Brian Bontempo, Superintendent/CEO Date

By: _____
Sherry Williamson, Treasurer/CFO Date

Resolution No.: _____

McGOWN & MARKLING Co., L.P.A.:

By: *s/Matthew John Markling*
Matthew John Markling, Managing Director

July 14, 2017
Date



Attachment Item #15

Human Resources

**Adult Workforce Education Personnel
2017-2018**

Name	Title	Hourly Amount
Clement Bojanowski	CNC Machining	\$30.00
Robert Audet	EMT Instructor	\$30.00
Carol Brafford	Geauga One-Stop	\$18.00
Robin Finley	PN Faculty	\$30.00
Michael Girbino	Fire Inspector/Fire Instructor	\$30.00
Robert Ivancic	Firefighter Instructor	\$30.00
Derrick Krzys	Firefighter Instructor	\$30.00
Michael Lerman	Firefighter Instructor	\$30.00
Melissa Mazzoleni	ABLE Point Person	\$21.00
Kathy Nieman	EMT/Firefighter Instructor	\$30.00
Jennifer Simek	PN Faculty	\$30.00
Ron Zak	Firefighter Instructor	\$30.00
Teresa Detwiller	Geauga One-Stop	\$18.00
Carol Brafford	ABLE Instructor	\$21.00
Joyce Dick	PN Faculty	\$30.00
John Blauch	EMT/Firefighter Instructor	\$30.00
Joe Paoletta	EMT Instructor	\$30.00
Troy Wotring	CNC Machining	\$30.00
Dominic Chiappone	Firefighter Instructor	\$30.00
Gloria Kilfoyle	ABLE Orientation	\$23.10
Luigi Ianiro	Firefighter Instructor	\$30.00
Jannette Wright	STNA Coordinator	\$30.00
William Shaw	Firefighter Instructor	\$30.00

Item #15: Human Resources***Substitutes - Professional
2017-2018***

<i>Name</i>	<i>Subject Area</i>
Christine Lange	General Education
Christine Theroux	Integrated Social Studies
Courtney Lange	Integrated Language Arts
Dave Litterst	Industrial Technology
Dennis Harvey	General Education
Diane Toth	Family & consumer Science Education
Donna Temple	Biological Science/Career Based Intervention
Gary Cottrill	German
Jim Brown	Graphic Occupations/Agribusiness/Transition to Work
Jonna Mazza	General Education
Karen Altenweg	Integrated Language Arts/Social Studies
Karen Weaver	Cosmetology
Marilyn Craine	Education of the Handicapped/Specific Learning Disabled
Michael Lerman	Emergency Medical Technician/Firefighting Training/Fundamentals of Public Safety
Myrlene Joseph James	Integrated mathematics/Physical Science/Chemistry
Neeru Ramnath	Marketing Communications/Business Administration & Management
Patricia Barrett	General Education
Stacey Murray	General Education
Michael Guerini	General Education
Gretchen Molnar	General Education
Kathryn Martin	Diversified Health Occupations/Nursing Assistant/Patient Care Technician
Suzanne Jackson	Diversified Health Occupations

***Substitutes - Classified
2017-2018***

<i>Name</i>	<i>Area</i>
Patricia Simon	Secretary/Receptionist
Deborah Kuhn	Secretary/Receptionist
Karen Sarosy	Secretary/Receptionist
Deb Jackson	Substitute Kitchen Helper
Dawn Tubman	Substitute Kitchen Helper
Suzanne Cad	Substitute Kitchen Helper
Steph Evanoff	Substitute Kitchen Helper

Item #15: Human Resources**High School Staffing - New Employees
2017-2018**

Name	Title	Step	Column	Amount	Contract Type
Cayley Volpin	Career Enrollment/Career Development	0	5	\$42,625.00	185 Day/Limited Contract
Erica Anderson	Administrative Assistant	5	n/a	*\$34,364.26	220 Day/ 1-Year Classified Contract

*Salary will be prorated based off official start date

**Supplemental Contract
2017-2018**

Name	Title	Hourly Amount
Jannette Wright	STNA Coordinator	\$30.00 up to 20 Hours

**Increase Salary Step
2017-2018
(Per CATA Agreement 18.1.2.2)**

Name	Title	Step	Column	Amount
Amy Ryan	Culinary Arts Instructor	9	4	\$62,863.00

Employee Resignation

Name	Title	Effective Date
Ms. Jennifer Reese	Career Resource Coordinator	July 31, 2017

Resignation for Retirement

Name	Title	Effective Date
Mr. Charles Torre	Automotive Collision Repair Instructor	July 31, 2017

Student Intern

Student Name	Auburn Program	Department	Hourly Rate
Shaina Earle	Business Management Tech	Board of Education (Central Office)	\$8.98

PERMISSIBLE REASONS TO

SESSION

A public Board of Education may hold an executive session only after a majority of the quorum of the Board determines by a roll call vote to hold such a session and only at a regular or special (but not emergency) meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the **check marked** items with respect to a public employee or official:

1. ☐ Appointment;
2. ☐ Employment;
3. ☐ Dismissal;
4. ☒ Discipline;
5. ☐ Promotion;
6. ☐ Demotion;
7. ☐ Compensation of a public employee or official; or
8. ☐ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested).

- B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.

- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- ☒ D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

- E. Matters required to be kept confidential by federal law or regulations or state statutes.

- F. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.